

Request for Photo Duplication

Name	
Address	
Phone or Email	

Prices	
5 x 7 in	\$5.00
8 x 10 in*	\$10.00
11 x 14 in*	\$15.00
CD (Images are 300 DPI jpegs)	\$10.00 per image
*Please note: Depending on the original picture size, 8 x 10 and 11 x 14 sizes may be unavailable for some photos.	

Photo Number*	Size	Quantity	Cost	Brief Description of Photo
Totals				

*The photo numbers can be found by going to the NWRLS online catalog at <http://ls2pac.nwrls.lib.fl.us/#bookriver>. Search by keyword and add the word “graphic” at the end. Click on “1 Non-Check Out.” The photo number is listed under the heading “Shelf Location.”

Payment must be collected in advance. The accepted forms of payment are cash, checks, and money orders payable to Bay County Public Library.

Amount Due and Paid	Date Ordered	BCPL Staff	Date Retrieved	BCPL Staff
\$				